Full Name

Job Title

Ph: 0400 000 000

Email: abc123@example.com.

Suburb, State

# **ABOUT ME**

*Insert your pitch. Who are you, what is your story and, why are you looking for work?*

I have a passion for…

# **Objective**

*What is your goal, aim or reason why you are applying for this role?*

I intend to…

# **Education**

*What education and training have you obtained that will support this application?*

## *Graduated DD/MM/YYYY* Name of qualification/course

### Institute Name

Relevant skills obtained from this course.

## *Graduated DD/MM/YYYY* Name of qualification/course

### Institute Name

Relevant skills obtained from this course.

# **Skills & Abilities**

*Write a list of skills/abilities that supports this application:*

1. Skill 1
2. Skill 2
3. Skill 3
4. Skill 4

# **WORK EXPERIENCE**

*What work experience have you gained that will help you in this role? List 2-3 job functions.*

## MM/YYYY – MM/YYYY Role Title

### Business Name - Location

Key responsibilities and achievements

## MM/YYYY – MM/YYYY Role Title

### Business Name - Location

Key responsibilities and achievements

# **Interests & Personal Strengths**

*Write a list of your own interests and personal strengths.*

1. Interest 1
2. Interest 2
3. Strength 1
4. Strength 2

# **References**

*\*\*Optional but requested*

**Referee Name:**

Position/Company:

Contact: