

## **OCCUPATIONAL HEALTH AND SAFETY POLICY**

### **Commitment**

*The occupational health and safety of all persons working for Staff Australia is considered to be of utmost importance and we are dedicated in our commitment to provide and maintain a safe and healthy environment for all workers.*

### **Objectives**

*Staff Australia recognises its moral and legal responsibilities to ensure compliance of occupational health and safety in the workplace. We aim to achieve best practice in the prevention of workplace incidents and injuries ensuring that the health and wellbeing of all personnel in the workplace comes first. This commitment extends to ensuring the organisation's operations do not place the local community at risk of injury or illness.*

*We will achieve our objective by:*

- Maintaining a proactive approach to meet and exceed compliance with health and safety legislation.
- Applying effective risk management strategies to identify, assess and control hazards in the workplace.
- *Ensure the provision of appropriate training, instruction and supervision to employees at all levels.*
- Develop a strong safety culture by providing ongoing information, support and encouragement.
- Facilitate methods of consultation and communication to ensure involvement of all stakeholders.
- Provide resources to meet Occupational Health and Safety commitment
- Record and investigate workplace incidents, injuries, hazards and near misses.
- *Provide a framework to monitor and review the OHSMS performance for continual improvement.*
- Ensure all personnel are aware of their OH&S responsibilities and accountable in carrying out these objectives

### **Responsibilities**

*Staff Australia believes that workplace health and safety is EVERYONE's responsibility. Workers at all levels within Staff Australia are expected to adhere to this policy in order to achieve the objectives of this policy.*

*Staff Australia Management and its representatives will have an overall responsibility and will be held accountable for implementing this policy in their areas of responsibility ensuring that they:*

- *Adhere to OHS procedures and practices associated with this policy.*
- *Ensure that safe systems of work, plant, equipment and a safe environment are provided for all temporary employees*
- *Facilitate a culture that fosters workplace health and safety and provides continuous improvement in WHS performance*

*All workers will ensure that they:*

- *Take reasonable care to ensure their own safety, the safety of fellow workers and all persons at the worksite*
- *Comply with WHS policies, procedures, and safe work instructions as provided and outlined*
- *Identify and support processes to report, identify eliminate or minimise unsafe conditions in the workplace*

*This policy is signed in awareness that we are personally committed to Workplace Health & Safety. We expect co-operation and compliance from all Staff Australia employees of this policy to ensure a safe working environment for all workers.*



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**Managing Director**

**Date:** *26/5/20* .....